

Calendar – 2018-2019– Careers, IAG and Employment Pathways Coordinator

	Year 7	Year 8	Year 9	Year 10	Year 11	16+	Other
Term 1			Raising Aspirations visit to the University of Nottingham (targeted PP) (7)	Ambitious in Mansfield Employability Programme – Ideas for Careers (PP) 26/27/28.11.2018 (3 & 5)	<p>*H.O.Y to give LOC RONI list*</p> <p>Careers in Curriculum (4)</p> <p>IAG Window Opens for Year 11 Term 1 + 2 (2 & 8)</p> <p>Introduction to Post 16 options & Careers Advice – LO’C (8)</p> <p>Manor College Evening(7) (19.09.2018)</p> <p>Manor College Taster Day (7) (26.10.2018)</p> <p>The Two Counties Trust Careers Fair – Festival Hall (2, 5, & 7) (17.10.2018)</p>	<p>IAG Window Open for Post 16 – advertised in tutor (2 & 8)</p> <p>Intro to Work experience Assembly – (Y12)</p> <p>Y13 Presentation – UCAS applications, writing personal statements. University of Nottingham 05.10.2018</p>	
Term 2				Assembly for Work Experience	<p>IAG Window Continues for Year 11 (2 & 8)</p> <p>Apprenticeship Assembly (7)</p>	<p>Y13 – Apprenticeship Assembly – Higher Apprenticeships – how do you apply? A.S.K Ambassadors 16.11.2018</p> <p>P.S.H.E Day – Workshops from S.H.U, N.T.U, DANCOP and NHS. 22.11.2018</p>	

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						Growth Mindset Workshops N.T.U 23/30.11.2018	
Term 3	PSHE	PSHE Day IAG Window for Year 9 Opens Nov - advertise in assembly (2 & 8) Options Evening (2) Options Workshops/Assembly University of Nottingham	PSHE Day 09.01.2019	PSHE Day 09.01.2019	Destination Spreadsheet sent out to tutors to help organise IAG Interviews Careers Drop Down Day – MOCK Interviews, a range of workshops 09.01.2018 Ongoing College Visits for students (RONI) (7)	Term 3 and 4 for IAG Post 16 (ALL) Window Opens – advertised in tutor (2 & 8) P.S.H.E Day – University Visit 09.01.2019 Careers Drop Down Day – Campus visit 09.01.2019 Y13 Parents Presentation – Student Finance – TBC	
Term 4	National Careers & Apprenticeship Week Activities (4-8 th March) (3)	National Careers & Apprenticeship Week Activities (4-8 th March) (3) IAG Options Support - (2 & 8)	National Careers & Apprenticeship Week Activities (4-8 th March) (3)	National Careers & Apprenticeship Week Activities (4-8 th March) (3)	National Careers & Apprenticeship Week Activities (4-8 th March) (3) Apprenticeship Event Ashfield School TBC Apprenticeship Workshop (targeted – 5/7) Ongoing College Visits for Potential NEETS (7)	Work Experience for Year 12 National Careers & Apprenticeship Week Activities (4-8 th March) (3) Higher Apprenticeship and University Search Fair King Powers Stadium (15.03.2019) Nottingham Trent University – Surviving University (Y13) Rolls Royce Presentation (2)	

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Term 5	<p style="background-color: #90EE90;">Careers in Curriculum (4)</p> <p style="background-color: #90EE90;">Countdown to HE Assembly (NTU) (3, 7)</p>	<p style="background-color: #90EE90;">Careers in Curriculum (4)</p> <p>Inspiring Y8's Workshop (Universities) (7)</p>	<p style="background-color: #FF69B4;">NTU Graduate Apprentice (PP) workshop (3 & 7)</p>	<p style="background-color: #FFFF00;">IAG Window for Work Experience Support Opens (Term 4 – 6 > CAN'T SECURE PLACEMENT) (8)</p>		<p style="background-color: #FFFF00;">Ongoing IAG Careers Interviews for Year 12 & Year 13 (2 & 8)</p>	
Term 6			<p style="background-color: #90EE90;">Speed Meet and Greet Event Y9's drop down day (2 & 5)</p>	<p>Preparing for Work Experience Session (Tutor 45min session)</p> <p style="background-color: #90EE90;">Work Experience For Year 10 (6) Program at Vision West Notts University Centre for unplaced Students. (7)</p> <p style="background-color: #FFFF00;">Term 6 - IAG window for year 10 opens 'Preparing for Year 11' (2 & 8)</p>		<p style="background-color: #90EE90;">PSHE Drop Down Day – Higher Apprenticeships and the application process</p> <p style="background-color: #FF69B4;">UCAS Fair –TBC (3 & 7)</p> <p style="background-color: #90EE90;">UCAS Workshop- Creating an Account</p>	

IAG Interviews
 Assemblies
 Curriculum
 School Trip
 In School Event - Workshop/Activity/Tutor-Time Event/Fair

The eight Gatsby benchmarks of Good Careers Guidance:

1. A stable Careers Programme – programme which is embedded into School and is known and understood by Pupils, Teachers, Governors and Employers
2. Learning from Career and Labour Market Information – ensures students have up to date info. career and LMI info to help inform study/career decisions / encourages parents to use LMI to support their children
3. Addressing the needs of each pupil – the Careers Programme needs to raise aspirations and challenge stereotypical thinking (in terms of gender, class etc.)
4. Linking Curriculum to Careers – the overwhelming majority of students by the end of Year 9 have meaningfully experienced career learning as part of English, Maths, Science and PSHE lessons.

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5. Encounters with Employers and Employees – students need encounters with employers – the overwhelming majority of pupils have had at least one encounter every year they are at School.
6. Experiences of Workplaces – students have had experience of a meaningful workplace by the end of Year 11 and obtained work experience in Year 12/13.
7. Encounters with Further and Higher Education – students have had meaningful encounters with Sixth Form colleges, FE Colleges & Training Providers and info. about Apprenticeships
8. Personal Guidance – students have access to a Level 7 Qualified Careers Guidance Practitioner