



Manor Academy

MINUTES OF AUTUMN TERM 1 MEETING OF THE FULL BOARD OF GOVERNORS HELD ON THURSDAY 27 SEPTEMBER 2018 AT 5PM IN THE BOARDROOM

PRESENT

("A" denotes absence) Mr N Melton (Chair)
Mr C Richards (Vice Chair)
A Mr J Sale
Mrs M Lovell
Dr William Pearce
A Mrs Suzanne Tryner
A Mrs K Potts
A Mr M Simmons
A Ms D Gilbert
Mrs P Varley
A Mr R Vasey
Mrs K Kerry
Mr R Gladwin

IN ATTENDANCE

Mr J Sully – Manor College
Mrs C Stockdale (Clerk to the Governing Body)

		Action
1	<u>Apologies for Absence</u> Mrs S Tryner, Mrs D Gilbert, Mrs K Potts. Monitoring of governors in non-attendance but no apologies made will begin.	
2	<u>Determination of Interest</u> Declaration of Interest papers circulated to all governors for completion.	Clerk to Governors to collate
3	<u>Election of Chair</u> Mr Neil Melton was nominated to continue as Chair. Mr Melton accepted the nomination. The board voted on Mr Melton continuing as chair. AGREED unanimously. <u>Election of Vice Chair</u> Mr Christopher Richards was nominated to become Vice Chair. Mr Richards accepted the nomination. The board voted. AGREED unanimously.	
4	<u>Minutes of Summer 2 Meeting Held on 16 July 2018</u>	Approved with amendments

5	<p>Head Teachers Report The Head of School talked through the report which included the following.</p> <p>Exam results for G.C.S.E. and A Level, the Headteacher informed the Governors that she was very pleased with the results especially as there were new courses and gradings and staff were under the threat of OFSTED for the majority of the year. The Governors congratulated the Headteacher and staff on good set of results. Governors also congratulated the Chair and Vice Chair of Governors for their hard work surrounding the OFSTED Inspection.</p> <p>QA Plan The Deputy Headteacher talked through the Quality Assurance Plan and advised the Governors that this year would be a more personalised approach. Heads of Faculties will be involved and target areas agreed where improvements are needed. CPD will be focused on the findings. Metacognition is to be introduced to staff.</p> <p>Governors QA Plan, the Governors were asked to make a commitment to be part of meetings and be dedicated to a specific area which they would like to focus on. The Governors were advised that staff will contact them to directly to arrange dates and times.</p> <p>The Head of Manor College talked through the student numbers now on role, plans to add to the curriculum and plans to increase students numbers in future. A Governor informed that he was disappointed with the amount of students on role and would like to see a better marketing campaign in place.</p>	
6	<p>Budget The Headteacher talked through the report and advised the Governors that The Two counties Trust were happy with the end of year report. The details of the teachers pay rise was discussed. A Governor commented that some areas were overspent. The Headteacher explained that this was just teething problems with the new online financial system recharging to the wrong areas and would be rectified.</p>	
7	<p>The Seven Principal of Public Life The Headteacher talked through the document.</p>	
8	<p>New governor Recruitment The Chair of Governors advised that there is a space on the board for a Community Governor and an application from a previous member of staff who has experience as a Chair of Governors has been received. The group voted unanimously to appoint this person if they are still willing.</p>	<p>Chair of Governors to contact interested person.</p>
	<p>Meeting ends 18.50</p>	