



## Confirmation of risk protection arrangement (RPA) membership

The Department for Education's risk protection arrangement (RPA) is a voluntary arrangement for academies and free schools. It is an alternative to insurance through which the cost of risks that materialise will be covered by government funds.

The following academy trust or multi-academy trust is a member of the RPA.

<b>NAME OF MEMBER ORGANISATION:</b>	The Manor Academy
<b>MEMBERSHIP NO/URN:</b>	137158
<b>MEMBERSHIP PERIOD:</b>	1 September 2018 to 31 August 2019
<b>RPA MEMBERSHIP RULES:</b>	Standard

(1)	<b>EMPLOYER'S LIABILITY</b>
Limit of Indemnity	Unlimited
(2)	<b>THIRD PARTY PUBLIC LIABILITY</b>
Limit of Indemnity	Unlimited
(3)	<b>PROFESSIONAL INDEMNITY</b>
Limit of Indemnity	Unlimited
(4)	<b>PROPERTY DAMAGE</b>
	Loss of or damage by any risk not excluded to any property owned by or the responsibility of the Member including property the responsibility of the Member due to a lease or hire agreement Cover
Limit	Reinstatement value of the property

**NOTES:**

1. Indemnity is subject to the RPA membership rules.
2. In accordance with the provisions of paragraph 1 of Schedule 2 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (SI 1998/2573), the Secretary of State for Education hereby certifies that any claim established against the named member organisation above in respect of any liability to the employees of the kind mentioned in section 1(1) of the Employers' Liability (Compulsory Insurance) Act 1969 will, to any extent to which it is otherwise incapable of being satisfied by the aforementioned employer, be satisfied out of moneys provided by parliament.
3. A General Principles Clause is included.

Signed: 

Dated: 1 September 2018

Tony Foot  
Director of the Education Funding Group



# RPA Team Contact Details

## Reporting a New Claim

Submit via: [www.rpaclaimforms.co.uk](http://www.rpaclaimforms.co.uk)

## Urgent Incident Notifications

Phone: 0330 058 5566

## Claims Updates or Queries

Phone: 0330 058 5566

Email: [rpa@topmarkcms.com](mailto:rpa@topmarkcms.com)

## Overseas Travel Emergencies & Urgent Incidents

Phone: 0203 475 5031

## Overseas Travel Pre- travel Advice & Guidance

Website: <https://traveltracking.northcottglobalsolutions.com/default.aspx>

Username: NGS.Topmarksolutions

Password: topmarksolutions2018

Please email the following for access to E-Learning library:  
[t2ops@northcottglobalsolutions.com](mailto:t2ops@northcottglobalsolutions.com)

## Queries on the Risk Management or Cover Provided

Phone: 0117 976 9361

Email: [RPAAdvice@willistowerswatsonsecure.com](mailto:RPAAdvice@willistowerswatsonsecure.com)

Access to the RPA cover helpdesk is available 9.00 to 17.00 Monday to Friday excluding bank holidays.

For assistance accessing the RPA Risk Management Portal:  
[RMBLuesupport@willis.com](mailto:RMBLuesupport@willis.com)

## Queries on Funding or How to Join/Leave the RPA

Email: [Academies.RPA@education.gov.uk](mailto:Academies.RPA@education.gov.uk)

## Accessing RPA documentation

To easily access your RPA document in future, just log into [ESFA Information Exchange](#), go to Document Exchange and open the **Revenue Funding, AY 2018/19** folder.

More [guidance](#) about accessing EFA Information Exchange is available online.