



ManorAcademy
Excellence Through Innovation

**MINUTES OF SPRING TERM 2 MEETING OF THE FULL BOARD OF GOVERNORS HELD ON THURSDAY
22 MARCH 2018 AT 5PM IN THE BOARDROOM**

/PRESENT

("A" donates absence) A Mr N Melton (Chair)
Mr C Richards (Vice Chair)
A Mr J Sale (Vice Chair)
A Mr N Perry
Mrs M Lovell
Dr William Pearce
Mrs Suzanne Tryner
A Mr M Douglas
Mrs K Potts
Mr M Simmons
Ms D Gilbert
Mr J Fawcett
Mr R Vasey
Mrs K Kerry
Mr R Gladwin

IN ATTENDANCE

Mrs C Stockdale (Clerk to the Governing Body)
Mrs A Chmiel (TCT Trustee)

		Action
1	<u>Apologies for Absence</u> Mr N Melton Mr N Perry Mr M Douglass	
2	<u>Determination of Interest</u> None	
3	<u>Minutes of Spring 1 Meeting Held on 12 February 2018</u> Approved with amendment	
4	<u>Head Teacher's Report</u> The Head of School talked the report. The governors were advised that the new staff who have been appointed are very strong and will enhance the existing teams. The Deputy Head Teacher informed the governors that all lessons observations have been very positive and lots of ideas and good practice are shared across the school. There is to be a focus on the development of the pastoral team next term and a student panel is to be established to perform quality assurance on the standards of teaching and learning. There has been a significant improvement in student's attendance in the last half term which is due to the Pastoral Support Officer's working hard to improve this.	

	<p>The Head of School informed that the amount of exclusions is significantly lower than it has been previously mainly due to the systems which are in place for behaviour sanctions, the processes being followed by all staff, the alternative provision unit and the good relationships that we have with other local schools. A governor informed that the exclusions training which he attended at Ashfield school was very useful and informative.</p> <p>The governors were informed that the number of students choosing to enrol in Year 7 in September is very positive.</p>	
5	<p><u>Budget</u> The Executive Head talked through the report and answered questions from the governors. A governor requested that they had access each month to the full budget report.</p>	<p>Monthly budget report to be added to the governors SharePoint site.</p>
6	<p><u>Governors Quality Assurance Monitoring Feedback</u> Several governors talked through the findings of their monitoring visits which included SEND, SMSC, parents evening, student senate and Manor College. One governor informed that parents and students have requested more information to be made available regarding the after school clubs.</p>	<p>Information for lunchtime and after school clubs to be displayed on the school website.</p>
7	<p><u>Absence report</u> The Head of School shared the new format of absence reporting and the findings in the report. A governor asked if staff absence could be reported in percentages like there is for students.</p>	<p>Percentages of staff absence to be added in Head Teacher's Report</p>
8	<p><u>General Data Protection Regulations</u> The Head of School informed governors that all staff completed an after school session of GDPR training. A consultant is to be used to oversee GDPR compliance. The Head of Human Resources is planning to provide a training session for all governors.</p>	
9	<p><u>Any Other Business</u></p>	
	<p><u>Meeting ends</u> 19.15</p>	