



**ManorAcademy**  
Excellence Through Innovation

**MINUTES OF SPRING TERM 1 MEETING OF THE FULL BOARD OF GOVERNORS HELD ON MONDAY 12 FEBRUARY 2018 AT 5PM IN THE BOARDROOM**

**/PRESENT**

("A" denotes absence) Mr N Melton (Chair)  
Mr C Richards (Vice Chair)  
Mr J Sale (Vice Chair)  
A Mr N Perry  
A Mrs M Lovell  
Dr William Pearce  
Mrs Suzanne Tryner  
Mr M Douglas  
Mrs K Potts  
A Mr M Simmons  
Ms D Gilbert  
A Mr J Fawcett  
Mr R Vasey  
Mrs K Kerry  
Mr R Gladwin

**IN ATTENDANCE** Mrs C Stockdale (Clerk to the Governing Body)

		Action
1	<b><u>Apologies for Absence</u></b> Mrs M Lovell Mr J Fawcett	
2	<b><u>Determination of Interest</u></b> None	
3	<b><u>Minutes of Autumn Meeting Held on 18 December 2017</u></b> Approved	
4	<b><u>Vision Moving Forward</u></b> The Head of School ran through a presentation that has also been presented to staff, students and parents regarding the plans for the school moving forward and why the changes are required. The Governors participated in a SWOT analysis activity where they were asked to identify what they thought were the strengths, weaknesses, opportunities, threats/barriers of the school. A discussion was had surrounding the answers. Governors were asked for their ideas of what they would like to happen in the future. Governors were also asked if they would like to	<b>Governors to return ideas sheet to the Clerk.</b>  <b>Governors to inform the Clerk if they wish to join the working group.</b>

	be part of a working group which also includes staff, Student Senate and parents who will produce ideas for the new vision.	
5	<p><b><u>Y11 and Post 16 Data</u></b> The Head of School talked through the Y11 and Post 16 current data and predicted grades.</p> <p>Y11 mock exam results indicate some results to be higher than initially predicted and pupil premium results were excellent. A governor requested that an extra column be added to show the student numbers in each subject.</p> <p>The Head of School explained that Post 16 has low student numbers in some areas and this means the slightest drop in predicted grades will make a significant difference to the data results. The Head of school also explained how the grades were predicted and that there is good systems of quality assurance in place to ensure that this does not happen.</p>	<b>Extra column added in data summary to show student numbers.</b>
6	<p><b><u>Policies. Reviews and New Attendance and New Rewards Policy</u></b> The Head of School thanked the Governors who had spent a significant amount of time reviewing the policies and suggested that a policy review group be established to review the policies in the future. A Governor suggested that all policies should have the same front cover sheet.</p> <p>The Executive Head informed the Governors that all HR related policies will be replaced by MAT policies by September 2018. The Executive Head asked the Governors would like a list of all policies which are to be centralised.</p> <p><b>All polices were approved with minor amendments made.</b></p>	<p><b>Policy review group to be established.</b></p> <p><b>List of policies which are to be centralised circulated to Governors.</b></p>
7	<p><b><u>New Staff and Parent Governor Nominations</u></b> A nomination was received for a member of staff who was approved by the Governors. An application for a parent governor was received a while ago by despite the Chair of Governors trying on several occasions no contact has been made. The Governors agreed that the vacancy for Parent Governor needs to be advertised.</p>	<b>Vacancy for Parent governor to be advertised on website and information emailed to all parents.</b>
8	<p><b><u>Quality Assurance Opportunities</u></b> The Deputy Head Teacher advised that all Governors had been assigned and dates booked and asked that all reports were returned using the provided format.</p>	
9	<p><b><u>Any Other Business</u></b> A Governor advised that the Manager of the Leisure Centre has contacted him because he is concerned that he has not received any budget details. The Executive Head advised that he would find out the reason for this.</p> <p>A Governor asked what type of questions they should be prepared for when OFSTED inspect again to which answers were provided by The Head of School and Executive Head.</p> <p>The Executive Head explained that the Local Authority training for Governors was not relevant to secondary schools so the MAT have set up their own training sessions which Governors have been invited to attend.</p>	<p><b>Executive Head to resolve budget at Leisure Centre.</b></p> <p><b>Details of training courses to be sent to Governors.</b></p>

	<p>The Executive Head informed the Governors of the structure for the MAT School Governance and who has which responsibilities.</p> <p>The Head of School informed that we have been successful in obtaining funding for Careers Education and asked for a link governor to work with students and outside companies.</p> <p>The Chair of Governors congratulated the Head of School on successfully being permanently appointed as the Head of School.</p>	
	<p><b><u>Meeting ends</u></b> 19.00</p>	